

**Item 12**

**FORWARD PLAN FOR THE SURREY HEATH LOCAL  
COMMITTEE.**

**SURREY COUNTY COUNCIL'S  
LOCAL COMMITTEE IN SURREY HEATH.**

**28<sup>th</sup> October 2004**

**KEY ISSUE:**

The report lists the proposed reports to be presented at Surrey Heath Local Committee up until July 2005 and dates for Surrey Heath Local Committee meetings up until March 2006.

**OFFICER RECOMMENDATIONS:**

That the Local Committee in Surrey Heath:

1. approves the forward plan of committee reports,
2. suggests any additions and,
3. agrees that the meetings scheduled for June and July 2005 be held in the rural areas of Surrey Heath.

**ANALYSIS AND COMMENTARY**

1. Meetings already agreed are :

Date	Venue
28 <sup>th</sup> October 2004	Windlesham, St John's Link
2 <sup>nd</sup> December 2004	Camberley, Kings International College
27 <sup>th</sup> January 2005	Old Dean, Camberley, venue to be confirmed
10 <sup>th</sup> March 2005	Camberley, venue to be confirmed
2 <sup>nd</sup> June 2005	Rural
21 <sup>st</sup> July 2005	Rural

**Forward Plan**

2. In order to plan the work and manage the workload of the Surrey Heath Local Committee a forward plan has been produced. See Annex. This has been written with reference to the Surrey County Council's Executive forward plan to ensure integration between the two.

3. The forward plan of reports was drafted in conjunction with the Chief Executive's Office and with Service Managers.

#### **CONSULTATION**

4. Not Applicable.

#### **FINANCIAL IMPLICATIONS**

5. None.

#### **SUSTAINABLE DEVELOPMENT IMPLICATIONS**

6. None.

#### **CRIME & DISORDER IMPLICATIONS**

7. Care will be taken to ensure that any venues used have good outside lighting and preferably their own car park. Venues have been changed in accordance with Members requests to have rural meetings during the summer months.

#### **EQUALITIES IMPLICATIONS**

8. Care will be taken to ensure that any venues used will be accessible to all members of the public.

#### **CONCLUSION AND REASONS FOR RECOMMENDATIONS**

An agreed forward plan would be beneficial to the effective execution of the business of the Surrey Heath Local Committee.

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**BACKGROUND PAPERS:** None.

**Annex - Forward programme for the Surrey Heath Local Committee.**

Date	Report
<b>2<sup>nd</sup> December 04</b>	Annual report for the area on all adults and community care services information
	Annual report from the Youth Development Service
	Consultation on the Waste Development Framework Issues Papers.
	Consultation on the 2 <sup>nd</sup> year of the Integrated Risk Management Plan from Surrey Fire and Rescue.
<b>27<sup>th</sup> January 2005</b>	Adult and Community Learning academic year annual report and opportunity to influence Adult Learning Plan
	Children's Services annual report on:
	Best value/audit commission indicators
	Service activity for 2004/05
	Performance assessment framework position statement
Early Years service report on provision	
Annual report on self reliance	
<b>10<sup>th</sup> March 2005</b>	Comprehensive Education local performance report
	<ul style="list-style-type: none"> <li>• LEA educational attainment</li> <li>• Ofsted results</li> <li>• Field knowledge</li> </ul> Pupil groups, travellers, special needs, multi professional teams, physical and sensory report, educational psychology
<b>2<sup>nd</sup> June 2005</b>	Report on area profile in relation to key needs indicators, e.g. deprivation from Planning and development
	Report on highways maintenance will occur annually around May. Timing will be agreed with the local LTD
<b>21<sup>st</sup> July 2005</b>	Community Safety annual report
	Annual report from Trading Standards.
	Local Democracy Week.